

Special Requests

Does your photo request meet any of the following criteria, which may require special arrangements? If yes, please be sure to provide additional information on the next page of this form:

Large number of specimens (>10)

Specimen selection requires feedback and consultation with collections staff.

Non-standard images required, including close-ups or use of specialized equipment

Request that images not be made publicly available.

Photographs require destructive sampling (i.e., any procedures that permanently alter specimens)

Research Objectives

Please provide us with a brief outline of the goals, methods, and time frame for your research project. Please be sure to share the scientific objectives of your proposed research and why photos from KU Herpetology's collection are required to accomplish these objectives.

Sign & Submit

Signature (digital signatures are acceptable):

Date:

Research Supervisor

Signature (Students Only):

Date:

Research Supervisor

Name (Printed):

Submit completed form via e-mail to apmotta@ku.edu. The next page must only be completed by borrowers making special requests. Complete this page only if you checked any of the boxes in the "Special Requests" section.

Additional Details for Special Requests

Complete the relevant sections below only if you checked any of the boxes in the "Special Requests" section.

Large Requests: If you require whole-body images of more than 10 specimens, please justify your request here. Note that regardless of justification, photographs of more than 10 specimens may be denied or require hourly billing.

Non-standard Image Request: Please explain here if you require something other than whole body images taken from dorsal, ventral or lateral perspective using a standard camera and lighting. Do you require close-ups of specific anatomical features? Do your images require use of specialized photographic equipment like a microscope? We strongly recommend that you attach images to your request that illustrate exactly what you are looking for.

Destructive Sampling: Explain and justify any proposed destructive sampling. Destructive sampling is defined here as anything that will permanently alter specimens (e.g., incisions, removal of gut contents).

Special Handling or Sorting: Explain why your request involves special handling or sorting/selection of specimens. For example, does your project require us to identify and photograph only those specimens representing certain sizes or sexes?

Image Accessibility: If you do not want the images we take for you to be immediately accessible to the public please justify the need for temporarily embargoing release of these images here.